

## **Internal Quality Assurance Cell (IQAC)**

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### **About IQAC**

Annamacharya Institute of Technology and Sciences strives to impart quality technical education as it stated in its vision statement. In this endeavor, the college takes feedback from all the stakeholders, i.e. from the students, parents, alumni, recruiters, academicians etc, to improve the quality of the teaching-learning process and also to enhance employability skills. As part of this continuous process, revisions were made in the examination, evaluation and assessment system.

As per the guidelines of UGC and NAAC, an Internal Quality Assurance Cell (IQAC) was constituted to monitor the quality of education offered by the college. The IQAC was set up under the chairmanship of the Principal Dr. A. Sudhakara Reddy and coordinator of IQAC Dr. S. Mohana.

The members of IQAC include the Student Representatives, Alumni, Heads of the Department, Representatives of the Management & Administration, and industry experts.



College Code: HM

## ANNAMACHARYA INSTITUTE OF TECHNOLOGY AND SCIENCES : KADAPA

(Approved by A.I.C.T.E., New Delhi & Affiliated to Jawaharlal Nehru Technological University Anantapur)

### OFFICE ORDER

Dated: 25.10.2021

In continuation of the office order dated 25.10.2021 internal quality assurance cell has been constituted in line with AICTE norms.

S. No.	Members	Nominated Members	
1	Chairperson	Dr. A. Sudhakara Reddy, Principal	
2	Senior Administrative Officers	Academics	Dr. T. Ravindara Reddy
		Administration	Mr. P. Ramasubba Reddy
		Accounts	Mr. M. Prasad
		Examination Cell	Mr. N. Bhaskar
3	Faculty Members	CIVIL	Dr. P. Sri Chandana, Professor
		ME	Mr. M. Murali Mohan Naik, Asst. Professor
		CSE	Mr. C. Venkata Subbaiah, Asst. Professor
		AI&DS	Dr. M. Venkata Ramana, Assoc. Professor
		ECE	Mr. P. Anjaneya, Asst. Professor
		EEE	Mr. Y. Nagaraja, Asst. Professor
		H&S	Dr. K. N. Shashikumar, Assoc. Professor
4	Members of Management	Sri. C. Abhishek Reddy	
5	Nominees from Local Society, Students and Alumni.	1. Mrs. Bhagyamma, YSR Architecture University Lecturer (Local Society).	
		2. Ms. V. Hari Priya (18HM1A0465), IV B.Tech, ECE-B	

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		Section (Student). 3. Mr. Muralidhar Reddy CIVIL Assistant Engineer, Sachivalayam, Kadapa, Andhra Pradesh.
6	Nominees from Employer	Mr. A. Chandra Obula Reddy, Assistant Professor
7	IQAC Document Manager	Mrs. K. Sujana Kumari, Assistant Professor
8	Coordinator/Director of IQAC	Dr. S. Mohana, Assistant Professor

The committee shall takeover immediately with existing mandate and will strive to improve upon the excellent work done by the committee.

The management and principal of Annamacharya Institute of Technology and Sciences wishes them all the best in this endeavor.

*A. Reddy*  
PRINCIPAL

Dr. A. Sudhakar Reddy  
PRINCIPAL

ANNAMACHARYA INSTITUTE OF  
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Copy to:  
Office of the Secretary and Correspondent  
Office of the Director  
Office of the Principal  
Heads of Departments  
Members of the IQAC cell



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**FUNCTIONS OF INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Some of the functions expected of the IQAC are:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
- Dissemination of information on various quality parameters of higher education.
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programmes/activities leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.
- Development of Quality Culture in the institution.
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

*A. Reddy*  
PRINCIPAL

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### THE QUALITY STRATEGIES OF IQAC

IQAC shall evolve mechanisms and procedures for:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- The relevance and quality of academic and research programmes.
- Equitable access to and affordability of academic programmes for various sections of society.
- Teaching Learning.
  - Optimization and integration of modern methods of teaching and learning
  - Academic plan (lesson plan, syllabus coverage)
  - Faculty qualification
  - Research by faculty
  - Higher Studies
  - Faculty training needs
  - Skill/expertise mapping
  - Faculty contribution to external world
  - Learning resources (library, MOODLE, ICT, etc.)
  - Evaluation (weekly; model exam, student support, etc.)

*A. Sudhakar Reddy*  
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## Quality Initiatives by IQAC

Academic Year	Quality Initiatives
2021-2022	<ul style="list-style-type: none"><li>• To apply the NIRF.</li><li>• To increase the research projects compared to last academic year.</li><li>• To encourage the faculty to publish research articles in Web of Science/ UGC Care List/ SCOPUS/ SCI Journals and conferences.</li><li>• To improve the self-learning and programming skill for the placements.</li><li>• Faculties use ICT enabled tools including online resources for effective teaching and learning processes.</li><li>• To improve faculty profile and quality.</li><li>• To motivate the Doctoral faculty to complete the research.</li><li>• To enhance the placements when compared to previous year.</li><li>• To conduct FDPs/ Conferences/ Workshops in the institution.</li><li>• To increase the number of Ph.D., qualified faculty from reputed Indian and foreign universities.</li><li>• To enrich institutional infrastructure facilities.</li><li>• To enrich faculty diversity in the institute.</li><li>• To engage the students in major extension activities during the period of study in the institution.</li><li>• To develop entrepreneurship skills among the students.</li><li>• To enhance the internships.</li><li>• To create awareness towards quality management process.</li></ul>

*A. Sudhakar Reddy*  
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### IQAC POLICY

- To realize the tenets of the institute's quality policy
- To establish a quality system to improve the academic and administrative performance of the Institution.
- To promote internalization of quality culture and institutionalization of best practices.

#### **Role of Management**

- The management on its part will create an environment conducive for teaching, learning, and research. The management will provide the infrastructure, time-space, and equipment required.
- To conduct teaching-learning and research.

#### **Role of Faculty**

- The faculty will adhere to the standards established for teaching, research, and other academic/administrative activities.
- The faculty will motivate, encourage, and inspire students through their capacities such as class teacher, mentor and guide.

#### **Role of students**

- Students would use the infrastructure, facilities, and equipment to maximize their learning and obtain appropriate placements/higher studies.
- The students would maintain the decorum of the establishment by adhering to timelines, schedules, and standards of behavior.
- The students would act as ambassadors for promoting the learning culture at Annamacharya Institute of Technology and Sciences, Kadapa not only among the current students but also the prospective students.

#### **Role of Alumni/ Parents/ Employers**

- The institute will maintain seamless communication links with alumni/parents/employers and seek guidance/information regarding trends/needs of the industry.
- The institute will invite selected alumni/employers/parents to participate in academic/non-academic activities in order to encourage, motivate and inspire students to take up the challenges of the world.

**Periodicity of meetings:** The IQAC committee will meet twice in the semester.

  
Principal

Dr. A. Sudhakara Reddy  
PRINCIPAL

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