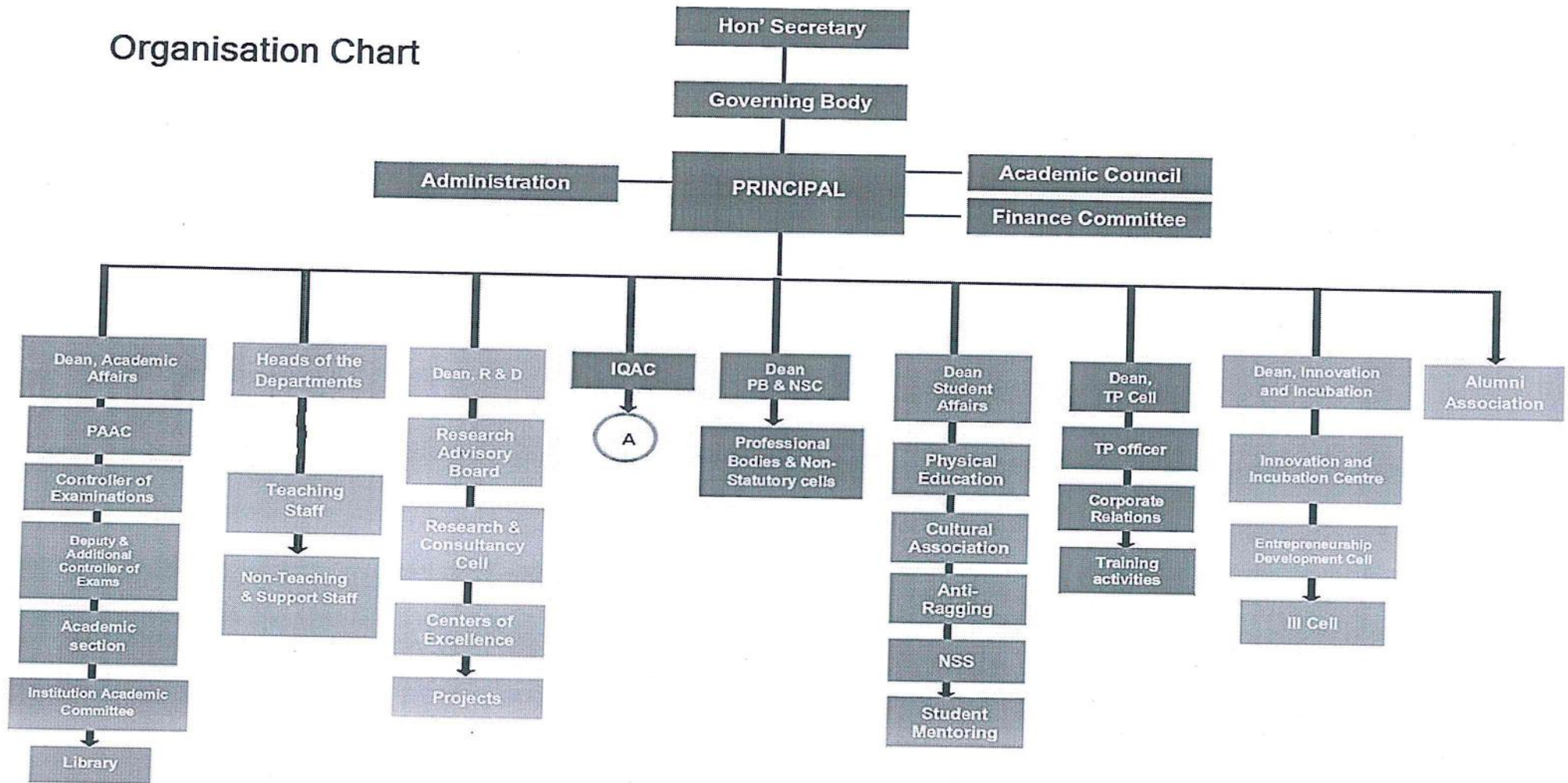


Organisation Chart



AS
 PRINCIPAL
 ANNAMACHARYA INSTITUTE OF
 TECHNOLOGY & SCIENCES
 C.K. Dinne (V&M),
 KADAPA - 516 003. (A.P.)



ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCE; KADAPA

(Approved by AICTE, New Delhi & Affiliated to JNTUA, Anantapuramu)

Utukur(Post), Chinthakomma Dinne(V&M), Kadapa, YSR (Dist), Andhra Pradesh - 516 003.

Fax : 08562-201005

Speak to us: (08562) 201003

Email: aitskadapa@gmail.com

Mobile:+919603999591 / +919603999592

LIST OF COMMITTEES

Statutory Committees

1. Governing Body

Other Committees

1. Staff Grievances and Redresal Cell & Discipline Committee(Staff & Student)
2. Internal Compliant Committee
3. Women Protection Cell
4. Research and Development Cell
5. Institute-Industry Interaction Cell(III) & Training and Placement Cell
6. Anti-Ragging Committee
7. Environmental Activities Cell
8. Alumini Cell
9. Entrepreneurship Development Cell
10. Examination Cell
11. IQAC Cell
12. NIRF & MHRD application Cell
13. NAAC Steering Committee
14. NSS Cell
15. SC/ST Minority Cell
16. Online Examination
17. Admission Committee
18. Campus Vigilance Committee
19. Website Maintenance Cell
20. Printing ,Magazine & News Letter Committee
21. Sports Committee
22. Cultural Activities & Celebration of important Event Committee
23. Seminars & Conferences
24. Transport Committee
25. Time Table Committee
26. Library Committee

Aswathy
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Date:09-10-2021

OFFICE ORDER

The undersign is pleased to assign the following additional duties to the faculty members w.e.f. 09-10-2021 till further order

S. No	Name of the Committee	Members	Activities
1	Staff Grievances and redresal Cell & Discipline Committee(Staff & Student)	Dr. K.N.Sasi Kumar Dr. P.Sri Chandana Sri. P. Anjaneya Sri. M. Murali Mohan Naik Sri. Y. Nagaraja Sri. C. V. Subbaiah	- To enquire about the acts of grievance & Indiscipline by students & Staff. - To suggest appropriate action.
2	Internal Compliant Committee	Dr. P.Sri Chandana Dr. M.S.Priyadharshini Dr.Y.Varalakshmi Miss. S. Farhana Dr.S. Jaheer Basha Miss. S. Rubia Parveen	To enquire about the complaints received from girl students/women working in the college & submit confidential report to principal
3	Women Protection Cell	Smt. S.Z.Parveen Dr. Y. Varalakshmi Smt. S. Shabana Banu Smt. K. Chandra Kala Smt. L. Swathi	To organize the activities as per guideline by JNTUA, ANANTAPURAM.
4	Research and Development Cell	Dr. K.N.Sasi Kumar Dr. P.Sri Chandana Dr. M.S.Priyadharshini Dr. A. Maheshwara Reddy Dr. M.Venkata Ramana	- To promote research activities amongst faculty and students. - To approach research finding agency for the sponsored projects in the pipe line. - To enhance

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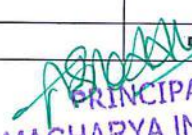
			consultancy in the college. ▪ To collect the data of participation of the faculty/ students in the various programs. ▪ To keep the record of the research publications in the journals & conference/ projects/ workshops or seminars organized or attended by the faculty of students. ▪ To organize the national/ international conference.
5	Institute-Industry Interaction Cell(III) & Training and Placement Cell	Sri. O. Homakesav Sri. S. Saleem Sri. P. Madan Mohan Reddy Sri. P. Mallikarjuna Smt. S.Renuka Miss. S. Ruksana Begum	▪ MOU sign between the institute & Companies. ▪ To arrange the campus interviews. ▪ To encourage the students for higher education & Competitive examinations. ▪ To maintain Public Relations. ▪ Publicity of institution plan/ activities. ▪ To attend VIPS & Guest & Co-ordinate their visits to the college/ Departments.
6	Anti-Ragging Committee	Dr. K.V.Nageswara Reddy Sri. A. Chandra Obula Reddy Dr. A. Maheshwara Reddy Sri. K.Nagendra Reddy Sri. M. Bala siva Prasad Sri. P.Mallikarjuna	▪ To fit the anti-ragging forms from each students at the time of admission. ▪ To fill online form on the anti-ragging portal from the students. ▪ Any matter related with the ragging in the campus.
7	Environmental Activities Cell	Sri. C. Harshavardhan Reddy Sri. P. Madan Mohan Reddy	


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8	Alumini Cell	Dr. K.V.Nageswara Reddy	▪ To collect alumini data since inspection year. ▪ To organize all activities of alumini. ▪ To organize annual meetings. ▪ To organize expert lectures of alumini.
9	Entrepreneurship Development Cell	Dr. S.Mohana Sri. M.Reddi Shekar	▪ To arrange Seminars/ workshops/ Training. ▪ To arrange the ED camp for the students. ▪ TO encourage the students for the entrepreneurship.
10	Examination Cell	Sri. N. Bhaskar Sri. B. Sai Ramesh	▪ To plan and make arrangement of all college and University examinations and related work as per guidelines issued by JNTUA, ANANTAPURAM.
11	IQAC Cell	Dr. P.Sri Chandana Sri. M. Murali Mohan Naik Sri. C. Venkata Subbiah Dr. M. Venkata Ramana Sri. P. Anjaneya Sri. Y. Nagaraja Dr. K.N. Shashi Kumar	▪ To form the cell as per the guidelines of NAAC.
12	NIRF & MHRD application Cell	Sri. Noor Ahamed Sri. K.Bala krishna	
13	NAAC Steering Committee	Dr. K.N.Sasi Kumar Dr. P.Sri Chandana Sri. Y. Nagaraja Dr. M.S.Priyadharshini Sri. S. Saleem Sri. P. Madan Mohan Reddy Sri. Y. Uday Kumar Sri. K. Balakrishna Miss. S. Rubia Parveen	▪ To work as per the guideline of the NAAC
14	NSS Cell	Dr. T. Sankar Reddy Sri. Y.S.V.Srikar	▪ To arrange the internal activities for selection of students for NSS unit. ▪ To follow the


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			guidelines of JNTUA, ANANTAPURAM. ▪ To organize the NSS camp, blood donation camp and other activities as per JNTUA. ▪ To organize the social activities.
15	SC/ST Minority Cell	Sri. M. Murali Mohan Naik Dr. M.S.Priyadharshini	▪ Coordinator to minority students for getting the scholarship. ▪ To resolve the issue related to the minority students
16	Online Examination	Sri. Noor Ahmed	▪ To give technical support to organize online examination. ▪ To give technical support to upload information to AICTE/ University/DTE/ ▪ To give technical support for conducting online feedback of students. ▪ To prepare database of students feedback.
17	Admission Committee	Dr. K.N.Sasi Kumar Dr. P.Sri Chandana Sri. P. Anjaneya Sri. M. Murali Mohan Naik Sri. Y. Nagaraja Sri. C. V. Subbaiah	▪ To work for the branding of the institute for the admission purpose throughout the year.
18	Campus Vigilance Committee	Sri. P. Ramasubba Reddy	▪ To observe the campus beneficications/ clearing/ water supply in concern with the civil section. ▪ To find the best parties in the campus.
19	Website Maintenance Cell	Dr. P.Sri Chandana Sri. S.Lakshmikanth Reddy	▪ To design & maintain the website of college to upload information on website regularly.
20	Printing ,Magazine & News	Dr. T.Ravindra Reddy	▪ To Design and


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	Letter Committee	Dr. K.V.Nageswara Reddy	printing of flex/ Stationary boards/ broachers/ magazine and all printing related work.
21	Sports Committee	Sri. A. Rajesh Sri. B.N. Prasad Sri. M.Reddi Shekar Miss. M. Sai Lakshmi Smt. D.Jareena Begum Sri. B.Rajasekhar Reddy	▪ To prepare the annual time table of sports. ▪ To help students in matters related to the sports.
22	Cultural Activities & Celebration of important Event Committee	Dr. Y. Varalakshmi Dr. K.N.Sasi Kumar Dr. M.S.Priyadharshini Miss. S. Farhana Smt. K.Sujana Kumari Sri. K.Pulliah	▪ To prepare calendar of various activities including birth & death anniversary of national heroes & their celebration. ▪ To arrange all cultural activities at college level. ▪ To send students to participate in cultural events organized by different institute.
23	Seminars & Conferences	Dr. K.N.Sasi Kumar Sri. P. Anjaneya Sri. M. Murali Mohan Naik Sri. Y. Nagaraja Smt. G. Nirmala Dr. M. Venkata Ramana	
24	Transport Committee	Dr.S. Jaheer Basha Sri. K. Nagendra Reddy Sri. A. Rajesh	▪ To plan program and maintenance of college bus and car and co-ordinate with Garage section of Head office.
25	Time Table Committee	Dr. K.V.Nageswara Reddy	
26	Library Committee	Sri. P. Ramasubba Reddy	


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Copy to:

1. All HODs/ Section I/c with request to circulate to all concerned Committee members in Dept./Section and submit the copy signed by all faculty members of their Department.
2. In case of absence of the coordinator of any committee, immediate co-coordinator of the respective committee should attend the work/ meeting.
3. All new coordinators are requested to take charge with records from previous coordinators.
4. All coordinators are requested to conduct the meetings of members of their committee and Submit the detail plan of activities to the undertaken.


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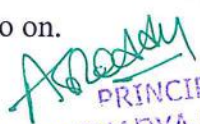
Utukur (Post), Chinthakomma Dinne (V&M), Kadapa, YSR (Distt.) Andhra Pradesh - 516 003.

Governing Body

S. No.	Name of the Member	Position
1	Dr. C. Rama Chandra Reddy	Chairman
2	Sri. C. Gangi Reddy	Hon's Secretary
3	Sri. C. Yealla Reddy	Member
4	Sri. C. Abhishek Reddy	Treasurer
5	Sri. S.V. Radha Krishna Reddy	Member
6	Dr. A. Sudhakara Reddy	Member Secretary
6	Dr. V.S.S. Murthy	Educationalist
7	Sri. B. Bala Veera Reddy	Industrialist
8	Pof. H. Sudharsana Rao	Uni- Nomine
9	Dr. K.N. Shashi Kumar	Member
10	Dr. P. Sri Chandana	Member

Functions & Responsibilities:

- ❖ To prepare a road map to achieve the goals of the institution.
- ❖ Approval of recruitments of Teaching Faculty / Principal.
- ❖ To approve annual budget of the college.
- ❖ Perform such other functions and institute committees, as may be necessary and deemed fit for the proper development of the college.
- ❖ To discuss various issues and aspects related to the development of the college and its academic standards. It includes considering and approving the institution strategic plan which sets the academic aim and objectives of the institution and identifies the financial, physical and recruitment strategies and so on.


PRINCIPAL
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C.K. Dinne (V&M),
KADAPA - 516 003. (A.P.)

A meeting of the Governing Body is scheduled to be held in the principal's chamber at 3.00 p.m. on ~~17~~¹⁴ April 2016. Members are requested to attend the same.

- ① Dr. C. Rama Chandra Reddy - Chairman
- ② Sri. C. Gangi Reddy - Hon' Secretary
- ③ Sri. C. Yella Reddy - Member
- ④ Sri. C. Abhishek Reddy - Treasurer
- ⑤ Sri. S. V. Radha Krishna Reddy - Member
- ⑥ Dr. V. S. S. Murthy - Educationalist
- ⑦ Sri. B. Baba Veera Reddy - Industrialist
- ⑧ Prof. H. Suddhaxana Rao - Uni-nominer
- ⑨ Dr. K. N. Shashi Kumar - Member
- ⑩ Dr. P. Sri Chandana - Member

Prashanth
 PRINCIPAL
 ANNAMACHARYA INSTITUTE OF
 TECHNOLOGY & SCIENCES
 C.K. Dinne (V&M),
 KADAPA - 516 003, (A.P.)

Prashanth
 14.4.16

A meeting of the Governing Body is scheduled to be held in the Principal's chamber at 10.00 a.m on 18-02-2017. Members are requested to attend the same.

- ① Dr. C. Rama Chandra Reddy - Chairman
- ② Sri. C. Gangi Reddy - Hon' Secretary
- ③ Sri. C. Yella Reddy - Member
- ④ Sri. C. Abhishek Reddy - Treasurer
- ⑤ Sri. S.V. Radha Krishna Reddy - Member
- ⑥ Dr. V.S.S. Murthy - Educationalist.
- ⑦ Sri. B. Bala Veera Reddy - Industrialist.
- ⑧ Prof. H. Sudarshana Rao - University nominee
- ⑨ Dr. K.N. Shashi Kumar - Member
- ⑩ Dr. P. Sri Chandana - Member

Atchannaidu
 PRINCIPAL
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 TECHNOLOGY & SCIENCES
 C.K. Dinne (V&M),
 KADAPA - 516 003. (A.P.)

A meeting of the Governing Body is scheduled to be held in the Principal's Chamber at 10.00 am. on 12-01-2018. Members are requested to attend the same.

- ① Dr. C. Ramachandra Reddy - Chairman
- ② Sri. C. Gangi Reddy - Hon' Secretary
- ③ Sri. C. Yella Reddy - Member
- ④ Sri. C. Abhishek Reddy - Treasurer
- ⑤ Sri. S. V. Radhakrishna Reddy - Member
- ⑥ Dr. V. S. S. Murthy - Educationalist
- ⑦ Sri. B. Bala Vendra Reddy - Industrialist
- ⑧ Prof. N. Visali - University Nominee
- ⑨ Dr. K. N. Shashi Kumar - Member
- ⑩ Dr. P. Sri Chandana - Member

Handwritten signature
 PRINCIPAL
 ANNAMACHARYA INSTITUTE OF
 TECHNOLOGY & SCIENCES
 C.K. Dinne (V&M),
 KADAPA - 516 003. (A.P.)

Date: 10.03.2019

A meeting of the Governing Body is scheduled to be held in the Principal's Chamber at 10.00 a.m. on 15-03-2019. Members are requested to attend the same.

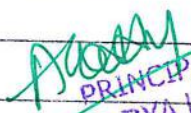
- ① Dr. C. Rama Chandra Reddy — Chairman
- ② Sri. C. Gangi Reddy — Hon' Secretary
- ③ Sri. C. Yella Reddy — Member (vice-chairman)
- ④ Sri. C. Abhishek Reddy — Treasurer
- ⑤ Sri. S.V. Radhakrishna Reddy — Member
- ⑥ Dr. V.S.S. Murthy — Educationalist
- ⑦ Sri. B. Bala Veera Reddy — Industrialist
- ⑧ Prof. N. Visali — University nominee
- ⑨ Dr. K.N. Shashikumar — Member
- ⑩ Dr. P. Sri Chandana — Member

Ann
 PRINCIPAL
 ANNAMACHARYA INSTITUTE OF
 TECHNOLOGY & SCIENCES
 C.K. Dinne (V&M),
 KANAPA - 516 003. (A.P.)

Date: 05.02.2020

A meeting of the Governing Body is scheduled to be held in the office of the principal at 10.00am on 08-02-2020. members are requested to attend the same.

1. Dr. C. Ramachandra Reddy - chairman
2. Sri. C. Gangi Reddy - Hon' secretary
3. Sri. C. Yella Reddy - member
4. Sri. C. Abhishek Reddy - Treasurer
5. Sri. S.V. Radha Krishna Reddy - member
6. Dr. V.S.S. Murthy - Educationalist
7. Sri. B. Bala Veera Reddy - Industrialist
8. Prof. N. Visali - University nominee
9. Dr. K. N. Shashi Kumar - member
10. Dr. P. Sri Chandana - member


PRINCIPAL
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C.K. Dinne (V&M),
KADAPA - 516 003. (A.P.)

Date: 07.03.2021

A meeting of the Governing Body is scheduled to be held in the office of the principal at 10.00 a.m on 10.03.2021. Members are requested to attend the same.

- ① Dr. C. Rama chandra Reddy - Chairman
- ② Sri. C. Gangi Reddy - Hon'ble Secretary
- ③ Sri. C. Yella Reddy - Vice Chairman
- ④ Sri. C. Abhishek Reddy - Treasurer
- ⑤ Sri. S.V. Radha Krishna Reddy - Member
- ⑥ Dr. V.S.S. Murthy - Educationalist.
- ⑦ Sri. B. Baba Veera Reddy - Industrialist
- ⑧ Prof. N. Visali - University Nominee
- ⑨ Dr. K.N. Shashi Kumar - Member
- ⑩ Dr. P. Sri Chandhana - Member

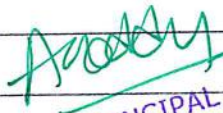
Atulya
 PRINCIPAL
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 C.K. Dinne (V&M),
 KADAPA - 516 003. (A.P.)

AGENDA FOR THE GOVERNING BODY MEETING

Budget of approval for the year 2016-2017.

Ratification of enhanced D.A implemented to the Teaching staff.

Any other item with the permission of Chair.


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C.K. Dinne (V&M),
KADAPA - 516 003. (A.P.)

ENDA FOR THE GOVERNING BODY MEETING

ification of faculty members appointed by the
llage committee.

approval of 30 lakhs to E Block from the Trust to
minar Hall

ification of enhanced D.A implemented to the
aching staff.

ny other item with the permission of the chair

Annam
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C.K. Dinnu (V&M),
KADAPA - 515 003. (A.P.)

FOR THE GOVERNING BODY MEETING

ction of Audited Statements of Accounts of
ual Year 2016-17.

tication of Faculty members appointed by the
ge committee.

itication of enhanced D.A implemented to the
ling staff.

ny other item with the permission of chair.

Approved
PRINCIPAL
ANNAMACHARYA INSTITUTE OF
TECHNOLOGY & SCIENCES
C.K. Dinné (V&M),
KADAPA - 516 003. (A.P.)

AGENDA FOR THE GOVERNING BODY MEETING

Ratification of Audited statements of Accounts of Financial Year 2017-18.

Ratification of Faculty members appointed by the college committee.

Ratification of enhanced D.A implemented to the Teaching staff.

Approval of 30 lakhs to the construction of canteens from the Trust.

Budget approval for the year 2019-20.

Any other item with the permission of chair.

Aravind
PRINCIPAL
ANNAMACHARYA INSTITUTE OF
TECHNOLOGY & SCIENCES
C.K. Dinne (V&M),
10/11/2019

ENDA FOR THE GOVERNING BODY MEETING

ratification of Audited statements of Accounts of financial year 2018 - 19.

ratification of faculty members appointed by the college committee.

Approval of 40 Lakhs to complete canteen building.

Approval of reduction in intake from 120 to 60 in civil Engg. & mechanical Engg. branches, and increase in intake of 120 to 180 in CSE branch and applying new course 60 of Artificial Intelligence and Data science.

Approval to apply Diploma in vocational courses in

- 1) Automobile servicing
- 2) Refrigeration and Air conditioning
- 3) Software Development
- 4) electronic manufacturing Services

intake of 30 each branch.

And any other item with the permission of chair.

Principal
ANNAMACHARYA INSTITUTE OF
TECHNOLOGY & SCIENCES
C.K. Dinne (V&M),
KADAPA - 516 003. (A.P.)

IDA FOR THE GOVERNING BODY MEETING

ratification of Audited Statements of Accounts of financial year 2019-20

ratification of faculty members appointed by college committee.

approval for the closure of Diploma in Vocational Studies in (1) Automobile servicing (2) Refrigeration Air conditioning (3) Software Development (4) Electronic Manufacturing services intake of each branch.

approval to apply university ratification process & submission of applications of NAAC and NBA.

approval to extension new EDC lab for electronics & communication Engg. Department.

approval to start compound wall front side and back for the college.

other items with the permission of Chair.

Aravind
 PRINCIPAL
 ANNAMACHARYA INSTITUTE OF
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 C.K. Dinne (V&M),
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